

## Safeguarding and Welfare Requirement: Equal Opportunities

Providers must have and implement a policy, and procedures, to promote equality of opportunity for children in their care, including support for children with special educational needs or disabilities.



### 9.4 Access Audit

#### Policy statement

We are committed to ensuring that our service is fully inclusive. As part of this commitment, we regularly audit our provision and, if necessary, make adjustments to ensure we are providing an environment which is accessible to all.

#### Approach to the building

Key A: Annual check, M:Monthly check, W: Weekly check, D: Daily check, H: Hourly check				
	Key	Yes	No	Comments/Action
Are there disabled parking facilities?				
Are kerbs lowered?				
Is the entrance gate wide enough for wheelchair users?				
Are there orientation landmarks for visual impairment?				
Is the route clearly signed?				
Are support rails or resting platforms provided on inclines?				
Are all surface coverings even and non-slip?				
Are pathways clear of obstructions?				
Are all areas adequately lit?				
Do steps and handrails accompany ramps?				
Are steps suitable and highlighted for differentiation?				
Are resting platforms available and highlighted?				
Is there adequate lighting at the front and along the route to the building?				

## Entrances

Key A: Annual check, M:Monthly check, W: Weekly check, D: Daily check, H: Hourly check				
	Key	Yes	No	Comments/Action
Is there an entry phone and/or doorbell and are they at a reasonable height for wheelchair users?				
Is there a level or flush threshold?				
Are doors easy to open and doorways wide enough for all users?				
Are glazed doors marked for safety/visibility?				
Are door closer mechanisms appropriately adjusted (so as not to close too quickly?)				
Are door handles and knobs at a suitable height, clearly located and easy to use?				
Is the information on the welcome board in a range of formats and at an appropriate height to suit varying needs?				
Is the entrance signposted and easy to find?				
Is the route to the destination clearly marked?				
If an induction loop is fitted, is it working?				
Can people be seen either side of the door?				
Are surfaces non-slip?				
Is lighting adequate?				

## Inside the Building

Key A: Annual check, M:Monthly check, W: Weekly check, D: Daily check, H: Hourly check				
	Key	Yes	No	Comments/Action
Are all floor surfaces suitable?				
Are the acoustics of the building suitable for children/adults with hearing impairments?				
Are there colour and tonal contrasts to help distinguish fixtures and fittings from surfaces, walls and floors?				
Is there a disabled WC facility?				
Is there a handrail in one of the children's WCs?				
Are support rails available in relevant areas?				
Is the environment free from unnecessary noise?				
Are audible, manual and mechanical alarm systems supplemented with visual and verbal warnings?				
Are all areas in the building wide enough for adults and children using mobility equipment to manoeuvre?				
Are fittings fixed without dangerous edges?				
Are travel routes clutter free?				
Is there control of natural light to avoid glare/silhouettes and is lighting adequate?				
Are door handles and knobs at a suitable height, clearly located and easy to use?				

## Legal framework

The Equality Act (2010)

Children Act (1989) & (2004)

Children and Families Act (2014)

Special Educational Needs and Disabilities Code of Practice (2014)

This policy was adopted at a meeting of	Foundry Lane Community Playgroup Management Committee
Held On	
To be reviewed	Annually
Signed for and on behalf of Foundry Lane Community Playgroup Management Committee	
Name of Signatory	S. Andrade
Role of Signatory	Chairperson

Review Date	Reviewed By (Name)	Role	Signed
06.07.15	S. Andrade	Chair	
19.07.16	S. Andrade	Chair	
19.07.17	J. Tanner	Chair	
18.07.18	J. Tanner	Chair	
15.07.19	J. Stephens	Chair	
10.07.2020	J. Stephens	Chair	